

Erasmus+ Partner information

Organization

ID NUMBER

E10033010

Legal name of the organisation	CULTURA E DINTORNI
Legal name of the organisation in Latin characters (if applicable)	CULTURA E DINTORNI
Acronym/Organisation's short name	
National ID (if applicable)	90204850730
Department (if applicable)	
Address	Via G. Fanelli, n.14
Country	Italy
Region	ITF4 - Puglia
P.O. Box	
Post code	74015
CEDEX	
City	Martina Franca
Website	www.culturaedintorni.org
E-mail	
Telephone 1	+39 366 2516872
Telephone 2	
Fax	+39 080 4117015

Profile

Type of organization

Small and medium enterprise

Is the partner organization a public body?	NO
Is the partner organization a non-profit?	YES

N. staff :5

N. learners/students:200

Background and Experience

Cultura e Dintorni is an Italian organization located in Martina Franca and dedicated to the management of European mobility projects. We are specialized in providing traineeships and work placements for VET students and job shadowing for VET staff, school education staff and adult education staff. Moreover we have a catalogue of structured courses addressed to school education staff and adult education staff.

We consider transnational mobility as one of the most important ways of getting new competences (knowledge, skills and attitudes) thus improving the participants' personal development and employability on the European labour market. For this reason, our main objective is to offer quality programmes so that participants get the maximum benefit from the Italian training and personal experience.

The company offers a range of services: from advanced vocational orientation against the background of changing working environment to measures for the promotion of innovative approaches in Lifelong learning. In fact, Cultura e Dintorni is involved in several EU projects focused on motivation and enhancement of personal skills and competences developed through learning experiences abroad. We are involved in consultancy activities designing the training / employment paths for people of different ages and socio-professional background, by providing adequate methodological and procedural support to reconstruct the experiences carried out and the achieved learning results.

Cultura e Dintorni cooperates with several partners from all over Europe, with public organizations and private companies of Apulia that welcome young guests from all over Europe for training or internship.

The main aims of the organizations are:

- set up and organize internships in Italy and abroad;
 - promote and facilitate mobility initiatives, education, training, guidance, career support, business creation, update, information and dissemination of knowledge;
 - promoting activities aimed at achieving personal autonomy, social and cultural development of people in distress;
 - promote and organize events such as conferences, trade fairs, seminars, research/ training paths and exhibitions, with great attention to style and good taste;
 - designing training programs funded or in agreement with public and / or private, for the reduction of social disadvantage and social rehabilitation of disadvantaged people and minors at risk of exclusion;
 - promote activities for the sustainable development and social responsibility of individuals and private and public organizations of all kinds;
-

- realize and enhance initiatives and services in the fields of culture, arts, entertainment, film, and disseminate and promote these activities in all national territory and in Europe;
- carry out studies and research related to the purposes of the organization;
- expand the network of national and European Partners for the dissemination, discussion and sharing of ideas, projects and work programs for development of the community, social integration, European citizenship and opportunities for young people.

Under the program GARANZIA GIOVANI, Cultura e Dintorni is accredited by the Region of Puglia for regional/national internships and European mobility, in ATS, ENAC Puglia, leader subject, and 37 other partners from Puglia.

ACTIVITIES AND EXPERIENCES

Cultura e Dintorni has an extensive experience in the overall organisation of training mobility projects abroad. Cultura e Dintorni was created in 2006 and since then has been dealing with European partners with different needs and involved in different types of projects.

Thanks to a large network of around 100 collaborating host companies and institutions, we can provide qualified internships, training experiences and job-shadowing able to enhance the professional competences of the participants.

We select the most appropriate organisation for each participant, according to their CV, their previous professional experience and their knowledge of the host country language. Moreover, we organise visits to companies/organisations, specialised seminars, language courses and cultural programmes.

The mobility projects cover many sectors of apprenticeship like administration, marketing, mechanics, tourism, environment, kitchen, agriculture, architecture, nautics, social sector, etc...

We have also developed a consolidated procedure to carry out the assessment of the achieved learning outcomes and support the sending institution in the validation and recognition processes through the implementation of the ECVET procedure.

We also provide:

Tutoring and follow-up

Help desk 24/24

Certification & Europass

Final Report

Organisation of cultural activities

Organisation of accommodation and maintenance

Organisation of the transfer from and to the nearest airport.

Organisation of local transports

The organization, committed to promoting a culture of innovation by promoting intercultural dialogue, creativity and employability, has developed initiatives such as:

- Actions of guidance and support for business creation (ISISS Crispiano, ITIS Majorana of Martina Franca, from 2010).
 - Strategic consulting for companies, quality system for Training Centers (CIOFS / FP National CIOFS / FP Puglia, CIOFS / FP Tuscany, CIOFS / FP Sardinia, CIOFS / FP Emilia Romagna, Puglia IRAPL), ISO 9001, 29990 (certification on learning processes) from 2012
 - Projects of internships with ITALIA LAVORO (RELAR II - 2012-2013).
 - Internships abroad in the tourism sector, and certification paths for language skills with European organizations specializing in international mobility (ordinary PON and extraordinary 2012-2013).
 - Planning and coordination, with its experts, of initiatives LEONARDO TOUR4LEARN (tourism sector with FARE VALORE SUD) and TASTE EUROPE (agri-food sector with UPALAP CASARTIGIANI). The initiatives were completed in November 2014.
 - Project coworking "GIOVANI & START UP" for the creation of innovative enterprises (2012-2013).
 - Guidance to business creation, funding for young people (project of the Ministry of Youth - GIOVANI PER IL SOCIALE - RIPARTIANO DA NOI - VIDES PAOLO VI)
 - Internationalization of the event VALORITALY and missions abroad with the collaboration of the Italian Chambers of Commerce abroad.
 - Events for the development of the region of Puglia ICE CREAM MUSIC FESTIVAL (2013-2014).
 - Strategies for enhancing the local territory with a planning team of young people to promote youth initiatives for the City of Crispiano (TA), through the project of territorial Animation "GIOVANI & SOCIALE" involving young adults and graduates of different age, through projects, events, moments of discussion at several levels, coordinated and supported by professionals (2013-2014). The initiative has created network, enhancing the young people as a person, the intergenerational dialogue and the territory.
 - Presentation of the project TOURISM for the RETE JONICA, in close reference to the analysis of the network agreement already stipulated.
 - Planning and coordination of the project Erasmus Plus Ka1 Vet "COOKING AROUND EUROPE" for training center CNOS FAP NAZIONALE.
 - Handling incoming flows for Erasmus Plus Ka1 Vet "BUILDING BRIDGES BETWEEN EDUCATION AND EMPLOYMENT" in collaboration with the Spanish organization ESMOVIA.
-

- Handling incoming flows for Erasmus Plus Ka1 Vet "LEARNING IN EUROPE" in collaboration with the Spanish school IES GERENA.
 - Planning and coordination of the project Erasmus Plus Ka1 Vet "SMART MOBILITY ACROSS EUROPE" for training center CIOFS NAZIONALE.
 - Associated Partner in "YEES Youth Entrepreneurship and Employment Support" Number of project: 2015-1-ES01-KA202-016077. Erasmus + KA2 Strategic Partnership Vocational Education project contributing to the dissemination and exploitation of the project.
 - Associated Partner in "Mare per creare futuro" with IISS Archimede of Taranto (Italy) within "Scuola Digitale" National Plan
 - Handling incoming flows for Erasmus Plus Ka1 for training course "Planning and management in erasmus plus project". The course has been organized by Cultura e Dintorni for Turkish Institution MUGLA IL MILLI EGITIM MUDURLUGU
 - Planning and coordination of the project Erasmus Plus Ka1 "SMART MOBILITY ACROSS EUROPE" 2016-1-IT01-KA102-004999 for training centre CIOFS FP NAZIONALE.
 - Handling incoming flows (students) for Erasmus Plus Ka1 "Social worker assistant's skills improving in the EU countries" NR.2016-1-LT01-KA102-022919 in collaboration with VŠĮ DAUGŲ TECHNOLOGIJOS IR VERSLO MOKYKLA
 - Handling incoming flows (teachers) for Erasmus Plus Ka1 "EMPLOYEES SKILLS IMPROVEMENT" Nr. 2016-1-LT102-022933 in collaboration with VŠĮ DAUGŲ TECHNOLOGIJOS IR VERSLO MOKYKLA
 - Handling incoming flows (students) for Erasmus Plus Ka1 "Construyendo Puentes entre la Formación y el Empleo en Europa" nr. 2016-1-ES01-KA102-023592 in collaboration with ESMOVIA SISTEMA PRACTICES S.L.
 - Handling incoming flows (students) for Erasmus Plus Ka1 "Movilidad de estudiantes para prácticas entre países del programa" 2016-1-ES01-KA103-023157 promoted by the spanish institute les Pablo Montesino.
 - Handling incoming flows (students) for Erasmus Plus Ka1 "GRADOS MEDIOS TRABAJANDO POR EUROPA" (III) 2016-1-ES01-KA102-023756 promoted by the spanish Institute Ave Maria San Cristobal di Granada
 - Handling incoming flows (students) for Erasmus Plus Ka1 "ERASMUS PLUS EDUCACION SUPERIOR" 2016-1-ES01-KA103-023707 promoted by the spanish Institute IES J llopis Mari
 - Handling incoming flows (students) for Erasmus Plus Ka1 "TRAINING EXPERIENCE IN EUROPE ALHAMBRA I 2015-1-ES01-KA102-014161 promoted by les Virgen de la Nieves, Spain.
 - Handling incoming flows (students) for Erasmus Plus Ka1 BECOMING INTERNATIONAL III Project Number 2016-1-ES01-KA102-023501 in collaboration with the Spanish institute IES ALGARB
 - Planning and coordianation of P.O.R Azione 10.2 and Azione 10.3 (2016) for apulian Schools in collaboration with european partners.
 - Associated partner in Erasmus Plus Ka105 project "Peace Education by Tackling Youth Radicalization and Extremism" promoted by Xano Channel Association.
 - Handling incoming flows (students) for Erasmus Plus Ka1 "Number of project: "2016-1-ES01-KA102-024002" - Name of project: "Jovenes de Almendralejo en Europa"
-

- Handling incoming flows (students) for Erasmus Plus Ka1 Number of project: "2017-1-ES01-KA102-037032" - Name of project: "TAKE OFF"
- Handling incoming flows (students) for Erasmus Plus Ka1 Number of project: "2017-1-ES01-KA102-037604" - Name of project: "LA JUVENTUD DE HUELVA POR LA FORMACION EN EUROPA"
- Handling incoming flows (students) for Erasmus Plus Ka1 LET'S IMPROVE IN EUROPE III , Number: 2016-1-ES01-KA102-024186 in collaboration with the school I.E.S. SAN JOSE
- Handling incoming flows (students) for Erasmus Plus Ka1 PROJECT NAME: GLOBALISATION OF HEALTH CARE 3.0 - PROJECT NUMBER: 2017-1-ES01-KA102-035658
- Partner in the Youth project Peace Education by Tackling Youth Radicalization and Extremism – PETYRE N. 2017-1-ES02-KA105-009429
- Partner in Youth Project "Dimeye - Digital mentoring" in collaboration with Alpe Association in Xativa
- Handling incoming flows (students) for Erasmus Plus Ka1 in collaboration with spanish school:
 - RAMON ESTEVE : KA102 Work based learning in Europe for more and better jobs and a fair and open society, 2017-1-ES01-KA102-037021
 - FEVEC: KA102 Building professional and intercultural experiences in Europe, 2017-1-ES01-KA102-037105
 - SIMARRO: KA102 OPENING DOORS TO VET STUDENTS EMPLOYMENT IN EUROPE, 2017-1-ES01-KA102-037020
- Handling incoming flows (students) for Erasmus Plus Ka1 N. of project: "2017-1-ES01-KA103-035244" in collaboration with les Pablo Montesino
- Handling incoming flows of teachers for Job Shadowing activities: KA102 Scaling up VET teachers skills to win-win
- Handling incoming flows of students from Croatia; Name of the project: Znanjem za bolje sutra/ With knowledge to a better tomorrow, Number: 2017-1-HR01-KA102-035207 in collaboration with school Srednja škola "Arboretm Opeka"/ High school "Arboretum Opeka"
- Handling incoming flows of students from Poland for the project: Name:MÓJ ZAWÓD W PRAKTYCE, Number: 2017-1-PL01-KA102-037388
- Handling incoming Flows of students from Poland for the project: ERASMUS+ MOBILITY 2017 from 08/09/2018 to 23/09/2018 Name of project: "Food technology technician direction - pastry qualification"
- Handling incoming Flows of students from Poland for the project: ERASMUS+ MOBILITY 2017 from 29/09/2018 to 27/10/2018 Name of project: "Europejski wymiar kształcenia" Number of project: 2018-1-PL01-KA102-047905

HUMAN RESOURCES

The human resources that will be involved in the project have experience in the design, delivery and evaluation of training services, job orientation, strategic marketing consultancy,

teaching activities, tutoring and coordination, management of the secretariat.

All have good communication skills, ability to work in a team, skills in problem solving, orientation to problem finding, orientation to the involvement of human resources and to working for targets within the specified time.

In particular will collaborate in this project:

- Paola Oliviero, DIRECTOR. Degree in Communication Social Institutional and Policy. She has consolidated experience in: designing training services and job orientation, coordination, assessment and tutoring, business creation, Internal AUDITOR and Evaluator of Training Services and orientation; design and project coordination, PEER REVIEW, European mobility, training and human resources management consulting, systems for quality management, teaching experience in Higher Education Institutions and Professional Training Centers.

She is responsible for coordinating the workflow and the provision of all services for the entire duration of the mobility experience. She coordinates consultancy activities for the development of the training / employment paths for people of different ages and socio-professional origin, by providing adequate methodological and procedural support to reconstruct the experiences carried out and the achieved learning results.

- Grazia Martucci; MANAGEMENT DEPARTMENT. Degree in Foreign Languages and Literature (English and Spanish) coordinator mobility flows from abroad; Tutor of groups.

She is the contact person with the sending organisation at the definition phase of the project and immediately before the arrival of the group, asking for all necessary information/documents and defining the services to be provided. She is in charge of signing MOU and learning agreement with sending organisations for ECVET system. She is also in charge of informing the sending organisation about on-going projects and responsible for closing the project sending final feedback and last documents like final reports, Europasses, etc...

She participates regularly in seminars organized by the National Agencies of the Member States and establishes and keeps the relations with international partners.

She deals with any issue regarded the internship of participants and training programme.

Concerning ECVET, she is in charge of defining the content of the learning agreement before the arrival of the participant and of the assessment procedure of the achieved learning outcomes, in collaboration with host companies.

She has extensive experience in the relation with hosting companies. She is in charge also of finding the most suitable workplacement for the participant and carries out training needs analysis and guidance regarding the choice of host companies and training path. She is in charge of the organisation of study visits, seminars and training for adults and teaching staff.

- Martino Santoro: FINANCIAL AND ADMINISTRATION OFFICER – He is in charge of the administration of the official project documents (Contracts, Financial Agreements, Invoices etc.). Tutor of groups; expert in computer science and graphics.

- Barbara Bielen: responsible for national and European MARKETING AND GROUPS

COORDINATORS – She is in charge of the reception of the participants from all over Europe. She is the first contact person for the participants and are available 24 hours for emergencies.

She explains the programme, document and processes to participants during the Welcome Meeting. She introduces the participants to the companies and organize monitoring meetings every two weeks. She also has direct contact with the participants through social media and are in charge of the communication and dissemination of project results.

EU Programme	Year	Year Identification Contract Number	Project or	Applicant/Beneficiary name

Legal Representative

Title	Dr.
Gender	Female
First name	PAOLA
Family name	OLIVIERO
Department	
Position	Legal Representative
E-mail	info@culturaedintorni.org
Telephone 1	+39 08044117015

Contact person

If the legal representative is not the contact person please fill out the information below.

Title	Dr.
Gender	Female
First name	Grazia
Family name	Martucci
Department	Management department
Position	
E-mail	Grazia.martucci@culturaedintorni.org

Telephone 1

+39 366 2516872